

**COMMISSIONERS COURT
AGENDA POSTING # 2024 - 116**

Be it remembered on this the 25TH day of JUNE 2024, the Honorable Commissioners Court met in “REGULAR” called meeting with the following officers and members present, to wit;

- Honorable Sydney Murphy – County Judge presiding,
- Guylene Robertson – Commissioner Pct #1,
- Mark DuBose – Commissioner Pct #2,
- Milton Purvis – Commissioner Pct #3,
- Jerry Cassity - Commissioner Pct #4,
- Schelana Hock - County Clerk and
- Louis Ploth – County Auditor.

The following agenda items, orders and decrees were duly made, considered and passed.

1. WELCOMED & CALLED TO ORDER AT 10:00 A.M. BY JUDGE SYDNEY MURPHY.
 - INVOCATION LED BY SONNY HATHAWAY WITH CENTRAL BAPTIST CHURCH.
 - PLEDGES TO U.S. & TEXAS FLAGS LED BY COUNTY CLERK SCHELANA HOCK.

2. PUBLIC COMMENTS:
CHRIS HAMAN OF INDIAN HILLS DISCUSSED THE ROAD CONDITIONS OF INDIAN HILLS AND REQUESTED COUNTY MAINTAINED ROADS BE BROUGHT UP TO SAFE STANDARD FOR SCHOOL BUS ROUTES AND WASTE MANAGEMENT TRUCKS TO RESUME SERVICING THE SUBDIVISION.

JENNIFER NORRIS (SHERIFF’S DEPT TELECOMMUNICATIONS OPERATOR) REQUESTED PAID OVERTIME FOR DISPATCHERS AND TO HAVE IT BUILT INTO THE BUDGET AS A SEPARATE LINE ITEM.

3. INFORMATIONAL REPORTS:
 - A. ADULT PROTECTIVE SERVICES PROCLAMATION FOR ELDER ABUSE AWARENESS. (SEE ATTACHED)

NEW BUSINESS

4. CONSENT AGENDA: JUDGE MURPHY NOTED THAT AGENDA ITEM B INCLUDES AN ADDENDUM FOR THE AMOUNT OF \$232,143.03. MOTIONED BY MILTON PURVIS, SECONDED BY JERRY CASSITY, TO APPROVE THE CONSENT AGENDA AS FOLLOWS:

(ALL VOTING YES)

- A. APPROVE MINUTES OF PREVIOUS MEETING: JUNE 11, 2024 (REGULAR SESSION).
- B. APPROVE SCHEDULE OF BILLS. (SEE ATTACHED)

DATE	AMOUNT	FUND	CHECK #
5/10/2024	274,760.56	General	ACH 3679,3685,3689,3693, 3697,3702,3706.3710.3714, 3717,3721,3730,3735, 3744,3748

6/06/2024	17,057.55	General	305386-305392
6/6/2024	13,785.18	General	305382-305385
6/7/2024	131,146.74	General	ACH 3751,3758,3759,3760, 3762,3763,3765,3766,3768, 3769,3757
6/7/2024	60,043.88	General	305341-305360
6/7/2024	1,060.92	General	305380-305381
6/11/2024	92,942.40	ARPA	271/305434
6/13/2024	16,770.61	Adult Probation	24217/305437-305440
6/14/2024	15,103.29	General	305458-305468
6/18/2024	13.00	General	305469
6/18/2024	7.50	General	305470
6/25/2024	269,588.34	Grants	1233/305471-305585
6/30/2024	220.32	General	ACH 3773,3774
TOTAL	892,500.29		
	Addendum #1	\$232,143.03 to appear on future schedule	

- C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY NO LONGER IN USE BY MAINTENANCE AND HUMAN RESOURCES. (SEE ATTACHED)
 - D. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SECTION 114.025.
 - E. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING. (SEE ATTACHED)
 - F. RECEIVE COMMISSIONERS' ANNUAL ROAD REPORTS PURSUANT TO TEXAS TRANSPORTATION CODE SECTION 251.005. (SEE ATTACHED)
 - G. APPROVE JOINT CONTRACT FOR ELECTION SERVICES WITH CITY OF LIVINGSTON FOR THE COUNTY'S PROVISION OF ELECTION EQUIPMENT AND SERVICES FOR THE NOVEMBER GENERAL ELECTION, AS RECOMMENDED BY THE COUNTY CLERK. (SEE ATTACHED)
 - H. RECEIVE TREASURER'S MONTHLY REPORT FOR MAY 2024. (SEE ATTACHED)
 - I. APPROVE AUTHORIZATION FOR COUNTY TREASURER TO OPEN A NEW TEXPOOL INVESTMENT ACCOUNT FOR FIRE MARSHAL'S FEES.
 - J. APPROVE RESOLUTION FOR PAYMENT OF REIMBURSABLE CLOSING COSTS AND MOVING EXPENSES FOR GENERAL LAND OFFICE (GLO) HURRICANE HARVEY BUYOUT/ACQUISITION PROGRAM, NOT TO EXCEED \$10,000 PER TRANSACTION. (SEE ATTACHED)
5. PERSONNEL MATTERS:
- A. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MARK DUBOSE, APPROVAL OF PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING (NO EMERGENCY HIRES).
ALL VOTING YES. (SEE ATTACHED)
 - B. MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, TO APPROVE

PERSONNEL MANAGEMENT SYSTEM UPDATE OF THE JOB INVENTORY LISTING IN BOOK 1 AND SECTIONS 6.00 "WORK SCHEDULE AND TIME REPORTING" AND 8.00 "LEAVE TIME" IN BOOK 2.
ALL VOTING YES.

6. BUDGET REVISIONS/AMENDMENTS:

- A. MOTIONED BY JERRY CASSITY, SECONDED BY MILTON PURVIS, TO APPROVE FY2024 BUDGET REVISIONS #2024-15 AS PRESENTED BY THE COUNTY AUDITORS OFFICE.
ALL VOTING YES. (SEE ATTACHED)

7. MOTIONED BY MARK DUBOSE, SECONDED BY JERRY CASSITY, TO AWARD BID #2024-20 TO TRUE LINE CONSTRUCTION "TO REWIRE AND ADD ELECTRICAL OUTLETS IN SERVER ROOM" AT SHERIFF'S OFFICE, IN THE AMOUNT OF \$5,761 TO BE PAID FROM CONTINGENCY FUNDS.
ALL VOTING YES. (SEE ATTACHED)

8. MOTIONED BY MILTON PURVIS, SECONDED BY JERRY CASSITY, TO DESIGNATE SYDNEY MURPHY, GUYLENE ROBERTSON AND MILTON PURVIS AS THE POLK COUNTY REPRESENTATIVES TO SERVE ON THE DEEP EAST TEXAS COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS FOR THE 2024-2025 TERM.
ALL VOTING YES. (SEE ATTACHED)

9. MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, APPROVAL OF AGREEMENT WITH LANGFORD COMMUNITY MANAGEMENT SERVICES TO UPDATE THE POLK COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN, WITH THE AMOUNT NOT TO EXCEED \$100,000, TO BE FUNDED BY GENERAL LAND OFFICE CONTRACT NO. 22-130-033-E029.
ALL VOTING YES. (SEE ATTACHED)

10. MOTIONED BY JERRY CASSITY, SECONDED BY MILTON PURVIS, TO APPROVE DCC CONSTRUCTION L.L.C. FOR SPECIAL USE PROJECT OF BRIDGE REPLACEMENT ON SUNFLOWER ROAD/COUNTY ROAD 1077 OVER BIG SANDY CREEK IN PRECINCT 4, AS REQUESTED BY TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT).
ALL VOTING YES. (SEE ATTACHED)

11. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MILTON PURVIS, APPROVAL UPON CONDITIONS MET OF THE SHORES OF LAKE LIVINGSTON SUBDIVISION, LOCATED IN PRECINCT 1.
ALL VOTING YES.

12. MOTIONED BY MARK DUBOSE, SECONDED BY JERRY CASSITY, APPROVAL OF SHERIFF'S OFFICE REQUEST FOR INTERLOCAL COOPERATIVE AGREEMENT WITH WALKER COUNTY FOR HOUSING OF POLK COUNTY INMATES, COST OF \$41 PER INMATE AND UTILIZE UNUSED SALARIES FOR FUNDING.
ALL VOTING YES.

13. BUDGET WORKSHOP:

- A. DISCUSSED FY2025 BUDGET DEVELOPMENT.
B. DISCUSSED JUSTICE OF THE PEACE DATA.
C. DISCUSSED PROPOSED SALARIES, EXPENSES AND ALLOWANCES OF ELECTED OFFICIALS FOR FY2025.
D. DISCUSSED FY2025 CAPITAL PURCHASE PROJECTIONS.
E. MOTIONED BY MILTON PURVIS, SECONDED BY GUYLENE ROBERTSON, TO APPROVE REVISIONS TO FY2025 PERMIT FEE SCHEDULE, EFFECTIVE OCTOBER 1, 2024.
ALL VOTING YES. (SEE ATTACHED)
F. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MARK DUBOSE, TO AMEND HOTEL/MOTEL TAX DISTRIBUTION WITH 35% OF HOTEL TAX REVENUES PROVIDED

TO THE POLK COUNTY CHAMBER OF COMMERCE, 30% TO THE POLK COUNTY HIGHER EDUCATION AND TECHNOLOGY FOUNDATION, AND THE REMAINING 35% TO BE RETAINED BY THE COUNTY, AND ADDING NOT TO EXCEED \$28,000 IN YEARLY DISTRIBUTIONS TO EITHER THE CHAMBER OR THE FOUNDATION.

ALL VOTING YES.

G. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY JERRY CASSITY, TO DRAFT AGREEMENTS FOR THE COURT TO CONSIDER THAT WOULD ALLOCATE 20% OF UNCLAIMED CAPITAL CREDITS RECEIVED ANNUALLY TO CASA, CHILDREN'S HAVEN, READ, AND THE CHILD WELFARE BOARD, NOT TO EXCEED \$10,000 PER ENTITY PER YEAR, AND RETAINING THE REMAINING 20% FOR THE COUNTY.

ALL VOTING YES.

14. MOTIONED BY MILTON PURVIS, SECONDED BY GUYLENE ROBERTSON, TO APPROVE CHANGE ORDER PROPOSAL FROM J.C. STODDARD TO PARGE COATING OF EXTERIOR SURFACES OF POLK COUNTY COURTHOUSE TOTALING \$396,609.86, PAID FROM GENERAL FUND IF FUNDING ISN'T RECEIVED FROM HISTORIC COMMISSION.

MARK DUBOSE VOTED NO.

MOTION CARRIED.

(SEE ATTACHED)

ADJOURN:

MOTIONED BY MILTON PURVIS, SECONDED BY JERRY CASSITY, TO ADJOURN COURT THIS 25TH DAY OF JUNE 2024 AT 11:24 A.M.

ALL VOTING YES.


SYDNEY MURPHY, COUNTY JUDGE

ATTEST:


SCHELANA HOCK, COUNTY CLERK